

TINSEL & TAILS 2020 COVID SAFETY PLAN

We will be holding Tinsel & Tails at a **new venue** this year, 502 Event Center in Carmel, which will allow us the necessary space to implement the following safety measures:

- All venue and HSHC staff supporting the event will be pre-screened the day of the event to ensure they have no COVID symptoms, including a fever, nor have they been exposed/traveled within the last 14 days.
- All attendees will be asked these same questions at the point of registration/entry into the event.
- We **will be limiting attendance** to no more than 50% of the venue's capacity.
- In accordance with both state and county COVID requirements, guests will be required to wear face masks ***unless seated*** at your assigned table.
- Event staff will be masked and gloved.
- Registration tables and bars will have a barrier between staff and guests.
- Stanchions and one-way, directional signage will help guide guests as they wait in line at a bar or to purchase raffle tickets.
- Only our featured auction items will be in the ballroom for guests to peruse—but not touch.
- All other auction items will be viewable from your phone with photos and detailed descriptions.
- Because we must limit attendance this year, we are only selling either full or half tables to limit the number of parties seated together. **A plexiglass barrier will divide tables where 2 parties are seated together, and all rounds will be at least 7 feet apart.**
- **Silent auction check out will be done via drive thru!** You'll pull your vehicle up to the check out point, and one of our team members will deliver your items to your vehicle. No check out lines to wait in!
- And, as always, by pre-registering for the event, the credit card you provide may be used for the purchase of auction items or donations made that evening.
- 502 Event Centre has also implemented a comprehensive COVID safety plan with hand sanitizer stations located throughout the venue and foot handles to limit door handle use.

If you have any questions about our COVID Safety Plan, please feel free to contact April Bell at eventsmanager@hamiltonhumane.com.